

Chesapeake City
Planning and Zoning Commission
Minutes for
September 5, 2007

Harry Sampson, Absent

Bill Miners

Mary Lynn Huberty

Attached list of attendees

Tom Wheeler, Absent

Frank Hill, Chair

Lee Hutton,

Rich Taylor

Gerry Robertson, Town Administrator

Cristal Jordan, Clerk/Treasurer

Bill Wilkers, Planning & Zoning Inspector

Frank Hill brought the meeting to order at 6:35pm.

Approval of the August 1, 2007 minutes: Mary Lynn Huberty made the motion to approve the minutes from August 1, 2007. Bill Miners 2nd.

Vote **Aye – All in favor**
 Nay – 0
 Motion carried

Staff Reports

Bill Wilkers – Planning & Zoning Inspector
 Report attached

Gerry Robertson – Town Administrator
 Report attached

Action Items

1. 107 George St. – Replace siding, window & door sashes.

Mary Lynn Huberty made the motion this application be forwarded as maintenance. Rich Taylor 2nd.

Vote **Aye – All in favor**
 Nay - 0
 Abstain – Lee Hutton
 Motion carried.

2. 107 George St. – Patio in back yard 12x12 already exists.

Bill Miners made the motion for the patio to remain in place, with the stipulation the home owner provide a sketch or plot plan of the property. Rich Taylor 2nd.

Vote **Aye – All in favor**
Nay - 0
Abstain – Lee Hutton
Motion carried.

3. 400 George St. – Install fence (white cedar gothic pickett).

Lee Hutton made the motion to accept the application with home owner providing a plot drawing and a letter of approval from 406 George street home owner Ron Francis for the fence. Bill Miners 2nd.

Vote **Aye – All in favor**
Nay – 0
Motion carried.

4. 105 George St. – Parking area for Back of house, removal of 3 trees.

Mary Lynn Huberty made the motion to accept the application for the parking area with the stipulation that Mr. Trent Dicks gives Planning & Zoning a list of changes and the parking area will be 20x20 and change the 3 trees on the application to 2. Bill Miners 2nd.

Vote **Aye- All in favor**
Nay- 0
Motion carried.

5. 100 George St. – 100 George St. – Remove existing 6x6 wall. Installation of Diamond Pro retaining wall & patio.

Mary Lynn made the motion to table this application until the Planning & Zoning receives a plot plan and an approval letter from the Corp of Engineers to replace the existing fence located on the Corp property. Rich Taylor 2nd.

Vote **Aye – All in favor**
Nay – 0
Motion carried.

6. 105 George St. – Removal of old chain link fence and installation of aluminum rod iron & 3 stone pillars. Installation side patio with seat wall.

Lee Hutton made the motion to table this application until a plot plan is submitted to Planning & Zoning. Mary Lynn Huberty 2nd.

Vote **Aye- All in favor**
Nay- 0
Motion carried.

7. 602 2nd St. – Generator for Ballroom on small cement pad.

Bill Miners made the motion not to issue a permit until the Town receives a letter from John Joyce stating it is not in the flood plain level. And Planning & Zoning requested a picture of the generator. Mary Lynn Huberty 2nd.

Vote

Aye- All in favor
Nay- 0
Motion carried.

8. Schaefer's 208 Bank St. – Maintenance and repair.

Lee Hutton made the motion to approve this application for maintenance and structural repair with the understanding that they need to go to the county for permit. Rich Taylor 2nd.

Vote

Aye- All in favor
Nay- 0
Motion carried.

9. C & D Canal House LLC 208 Bank St. – Removal of damaged interior.

Mary Lynn Huberty made the motion to accept the application just for the removal of the interior damage and it needs to go to the county for the appropriate permits. Rich Taylor 2nd.

Vote

Aye- All in favor
Nay- 0
Motion carried.

Note

Rich Taylor made a motion to extend the approval for the temporary fence until receipt of approvals from the Corp of Engineers and MDE and further stipulate the C & D Canal House LLC will enhance safety by putting up signs and or no trespassing or caution tape across the area. Bill Miners 2nd.

Vote

Aye – All in favor
Nay – 0
Motion carried.

10. Town of Chesapeake City – Install a flagpole at the entrance to Becks Landing.

Bill Miners made the motion to accept the application with a stipulation the Town request a letter from John Joyce stating its ok to have a flag pole in that location. Lee Hutton 2nd.

Vote

Aye- All in favor

Nay- 0

Motion carried.

Adjourn

Bill Miners made the motion to adjourn. Lee Hutton 2nd.

Vote

Aye- All in favor

Nay – 0

Motion carried.